

您需要知道!!!

账号注册成功后，您的账号为访客权限，仅可以申报VGM信息，无其他权限，如拉报价，订舱，修改，导航仪等功能。

如需申请订舱等一站式权限，请联系当地销售或发送申请到DigitalSales@hlag.com 申请订舱match code。

如果您已获得订舱match code（customer code即CU 或者 contract code即MR），需要申请绑定账号，或修改账号绑定的match code，请联系我们的客户服务china@service.hlag.com。请务必使用关键字**DIGITAL**发送申请邮件，以便我司快速处理。


Example : Subject: **DIGITAL** mapping

注：1个账号仅对应一个match code，且仅可操作与所绑定match code 相关的booking，无权查阅修改其它match code对应的booking。

新用户账户注册

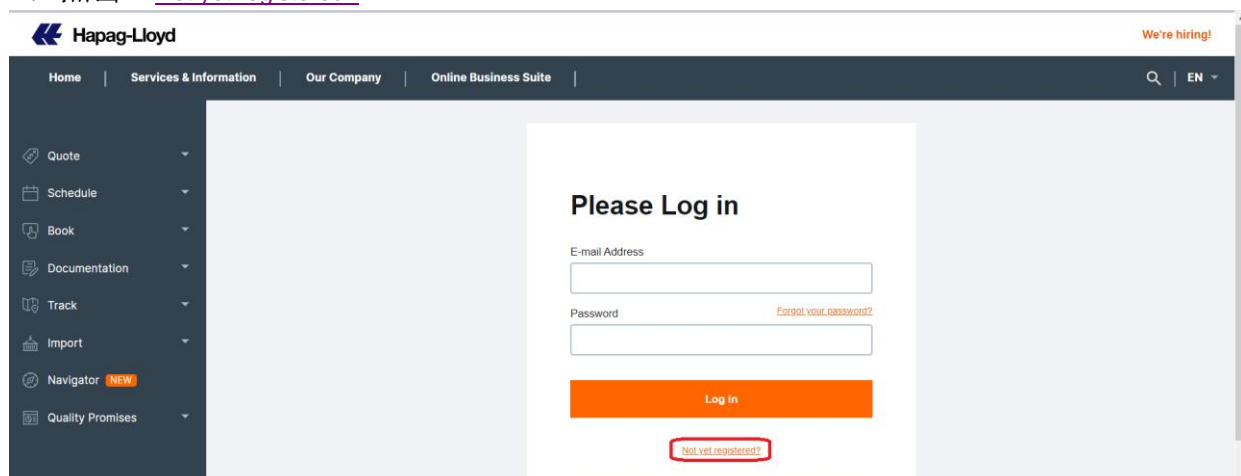
点击如下链接打开我司一站式服务中心

[Online Business Suite - Hapag-Lloyd](#)

1: 点击右上角 



2: 点击 “[Not yet registered?](#)”



3: 按需填写如下账号申请信息，然后点击 “Continue”

Register Account

First Name
First Name

Last Name
Last Name

Phone Number
138 849

Company Name
HPL TEST

Street Address / Number
ABC LOG

City
Suzhou

Postal / ZIP Code
21500

Country
China, Jiangsu

Continue



4: 输入如下信息:

Register Account

E-mail Address
12345678@hlag.com

Send verification code

Account Type
 Customer of Hapag-Lloyd Vendor of Hapag-Lloyd

User Role
Handling the entire shipping process

Password
...

Confirm Password
...

I have read and agree to the [Privacy Terms](#) and [Terms of Use](#) of the website.

Yes, I would like to receive communication from Hapag-Lloyd (including product, rate and service updates).

Continue

Cancel

4.1: 邮箱地址

邮箱地址只接收企业邮箱，请勿使用163, QQ等私人邮箱。注册成功后邮箱地址将作为您的登录账号。

4.2: 点击“Send verification code”，验证您的邮箱。系统将向您的邮箱发送验证码，收到后请填写验证码，并点击“Verify code”验证您的邮箱。

Register Account

Verification code has been sent. Please copy it to the input box below.
E-mail Address
12345678@hlag.com

Secondary Verification Code
13223

Check your email box and paste the code you recieved and click Verify code

Verify code

Send new code

4.3: 勾选Account Type

赫伯罗特订舱客户账号申请，此处仅可选“Customer of Hapag-Lloyd”。

4.4: 选择您的User Role

User Role
Handling the entire shipping process

Getting rate quotations and purchasing of transport services
Operative transport handling, in particular booking
Preparing, processing and dispatching of all necessary shipping documents
Clearing of shipments, checking customs and arrival notifications as well as arranging transportation from terminal
Handling the entire shipping process
Other

选择您对应的角色，账号权限对应不同。如您的账号需要处理所有与booking相关的程序，请选择“Handling the entire shipping process”

注：注册成功后，请不要随意更改用户角色，一旦修改，账号将被锁住，请联系我司解锁。

4.5: 阅读条款，如同意，勾选并点击“Continue”按钮--您的账号注册成功，请使用账号密码登录。