

CustomerInfo

Area Oceania - Payment Terms - Freight "Prepaid" and "Collect"

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Hapag-Lloyd

Dear Customers,

It is our aim to continuously improve our products and deliver customer excellence to our valued customers. In order to avoid any misunderstandings and resulting in invoice corrections and delay in payments, we kindly seek your assistance to:

- 1) Clearly indicate "Prepaid" or "Collect" in Shipping Instructions.
 - 2) Follow predefined payment definitions (prepaid/collect and/or payer/collector) as per Rate Agreement or tariff.
 - 3) Observe country specific requirement.
 - 4) Consider category of charge codes that must be defined under same payment terms. (eg. if THD is prepaid, TSD is prepaid.)
- SEA = all related SEA charges
Example of SEA related charges: BUC CAF EMS EBS DGP HCA LSF CSF SMD
 - DLF = all inland related charges
Example of DLF related charges: FSD HCD OAD DGD
 - THD = TSD and RLB
 - Specific case: when freight Prepaid is required and DLF is included into the Lump Sum, THD and RLB (when applicable) must follow the DLF and be set to Prepaid.
 - If you require **ALL** charges to be prepaid or collect, the SI must specifically indicate clearly or else, please indicate clearly the payment location of each charge code – this is governed by specific RA definition or Country specifics.

Please ensure that details are updated **correctly** in shipping instructions. Any change in invoices after release of documents (Bill of lading / delivery orders) will be subjected to approval. Please note that there will be charges incurred for changes made to invoices after:

- Draft issued: AUD 75
- Document release: AUD 200 (*subject to approval*)

Appendix:

CODE	CHARGES
EBS	EMERGENCY BUNKER SURCHARGE
CAF	CAF SEAFREIGHT
EMS	EMERGENCY SURCHARGE
DGP	DANGEROUS GOODS PREMIUM SEA
HCA	HIGH CUBE ADDITIONAL SEA
LSF	LOW SULPHUR FUEL SURCHARGE SEA
CSF	CARRIER SECURITY FEE
SMD	SECURITY MANIFEST DOCUMENT FEE
FSD	FUEL SURCHARGE DEST. LAND
HCD	HIGH CUBE ADDITIONAL DLF
OAD	OVERWEIGHT ADDITIONAL ON DLF
DGD	D.G. SURCHARGE DEST. LAND
TSD	TERMINAL SECURITY CHARGE DEST.
RLB	EQUIPMENT INSPECTION FEE
CSF	CARRIER SECURITY FEE
DDC	DESTINATION DELIVERY CHARGE
DDF	DESTINATION DOCUMENTATION FEE
DGP	DANGEROUS GOODS PREMIUM SEA
MTD	DOCUMENT CHARGE
THD	TERMINAL HANDLING CHARGE DEST
THO	TERMINAL HANDLING CHARGE ORGIN
DLF	DESTINATION LANDFREIGHT
OLF	ORIGIN LANDFREIGHT