

October 23th, 2018

☒ Customers without credit, payment confirmation seafreight, total demurrages and extra costs.

Dear customer,

In order to ensure timely attention in the confirmation of your payments as of October 29th, we would appreciate taking note of the following information that should be included in your wire transfer notifications:

1. - Attach proof of payment.
2. - Add the following box as shown below:

Invoice number	BL (s) number	Amount
(For customer use	(For customer use	(For customer use
or customs broker)	or customs broker)	or customs broker)

In case of not having the invoice number please enter our website <https://www.hapag-lloyd.com/es/online-business/documents/invoice-download.html>, where you can view or print the invoices for your shipments, we would appreciate sending an email to the following address: abel.sanchez@hlag.com to assist you with any questions. Additionally, please make sure that your invoice distribution list is updated.

If you are making the payment to partial demurrages or maritime freights of short traffic (maximum 7 days) it is NOT necessary to report the invoice number, you only have to indicate the BL number.

Please consider that your payments should be notified 3 days after the departure for export and 3 days before arrival to import.

Regarding guarantee deposit, payment notification must be include macro guarantee and wire transfer receipt.

We would appreciate reporting your payments to the following email address:

arpaymentconf@hlag.com

Payments will be confirmed 48 hours after receiving your automatic reply with the full information of points 1 and 2 above.

Kind Regards
Hapag Lloyd México, S.A de C.V.