



GRA

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12th February, 2018

The Executive Secretary
SOAAG
Tema

Dear Madam,

RE: IMPLEMENTATION OF CTN

Reference your letter of January 26, 2018 we wish to express our appreciation of your valuable input and to highlight the following as we move towards implementation on March 01, 2018.

phases

Phase I : March 01, 2018 - Asia & Indian Sub-Continent

Phase II: April 01, 2018 - Europe; America & rest of the world

Responsibility / Cooperation of the Shipping Lines

As already explained, the CTN process and supply of information as well as supporting documents on the global online platform is the sole responsibility of Shipper/Exporter/Forwarder at Port of Loading.

As key stakeholders however, we expect Shipping Lines to collaborate by:

1. Amending **Booking Form** to provide space for CTN number.
2. Adjusting **Shipping Instructions Form** to accommodate CTN number to be supplied by Shipper/Exporter/Forwarder at port of loading
3. Requesting for a **copy of the Pre-Validated CTN Certificate** to be attached to the shipping Instructions.
4. Complying to **insert the valid CTN number** (from the Pre-Validated CTN Certificate) **on the B/L and manifest**; and populating same on all shipping documents.

2. Adjusting **Shipping Instructions Form** to accommodate CTN number to be supplied by Shipper/Exporter/Forwarder at port of loading
3. Requesting for a **copy of the Pre-Validated CTN Certificate** to be attached to the shipping Instructions.
4. Complying to **insert the valid CTN number** (from the Pre-Validated CTN Certificate) **on the B/L and manifest**; and populating same on all shipping documents.

We look forward to your cooperation by circulating all above to your Principals for onward transmission / notification to their respective Global Network of Shippers/Exporters/Forwarders to ensure smooth project implementation as we seek to improve and modernize Customs operations in Ghana along international best practices.

Thank you.



Christian Sottie
Technical Advisor – Commissioner General (1)

Cc: Commissioner- General