

Communication Carta Porte #3. Recommendations

November 18th, 2021

Dear customers,

In order to maintain the flow of information in the most optimal way for the fulfillment of rule 2.7.1.9 on the Complement of Carta Porte, it is important you do take into account the following recommendations:

- Once the information for the Complement of Carta Porte has been submitted to Hapag-Lloyd, it will not be possible to make any changes to avoid delaying the operation or incurring into penalties by the authorities due to documentation errors: For these reasons, we do ask our customers to only request the inland service once all information is complete and correct.
- During December 2021, rule 2.7.1.9 considers that fines will not be applicable; however, the use of the Complement of Carta Porte is mandatory. Any inaccuracies in the information reported could affect the deductibility of expenses; therefore, already during December the date submitted has to be complete and correct.
- It is recommended to validate and keep up to date the information published by the SAT, since the lack of information or incorrect information that could generate a fine to Hapag-Lloyd, will be billed to the customer.
- There will be no extension for the receipt of the information necessary for the Carta Porte, without exception, If the submitted information is not complete, Hapag-Lloyd will not make the assignment of land transportation by truck or rail.
- For **export shipments**: If the Hapag-Lloyd website is not being used and the booking requests are entered via INTTRA or EDI and the Remarks space is insufficient to send your complete information related to rule 2.7.1.9 of Carta Porte and its Complement (detailed in Release #2), please download inland formats in [HLMEX Formatos – Solicitud terrestre](#) for land transport requests for Train, All Truck and Last Mile and send your details to the address Mexico@service.hlag.com, so that it can be considered

Attached you will find some links of interest:

<http://omawww.sat.gob.mx/cartaporte/Paginas/default.htm>

[Trámites y Servicios \(sat.gob.mx\)](#)

[HLMEX Formatos – Solicitud terrestre](#)

Sincerely,

Hapag-Lloyd México
As agent of Hapag-Lloyd AG