

Dear valued customer,

We have prepared this file for you, which contains information about all processes related to your import shipments. Under this document, information is given about frequently asked questions by our valuable customers.

For all your questions and requests, you can reach us by calling 990 60 20 or by sending your e-mails to greece@service.hlag.com where you specify your bill of lading/reservation number in the subject line or the body of the mail. We will be happy to assist you with all your questions and requests.

For all your questions and requests, you can reach us by phone or e-mail (<u>Here</u> are the contact details of our Greece office). We will be happy to help you with all your questions and demands.

You may visit <u>www.hapag-lloyd.com</u> website for vessel arrival, import empty return procedure. Please download Hapag-Lloyd mobile app to reach all necessary information through your phone

Thank you for choosing to work with Hapag-Lloyd.





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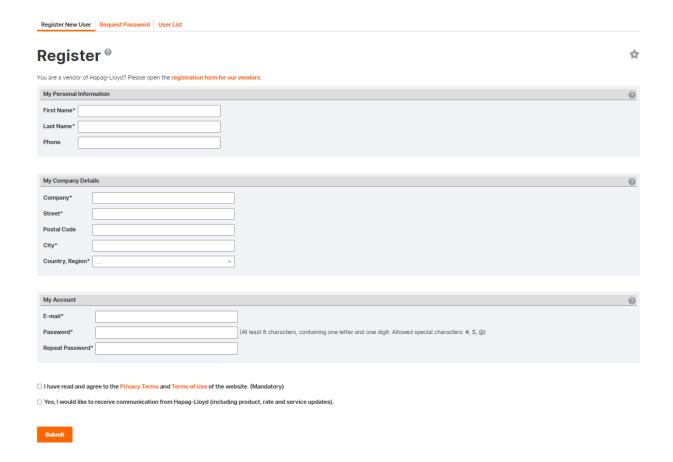
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How to create account on HL website?

You can create your business account easily on our website http://www.hapag-lloyd.com by following-up necessary steps.

https://www.hapag-lloyd.com/en/online-business/my-account/register-new-user.html

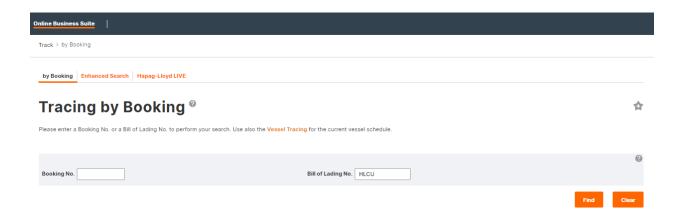




How can I trace my shipments?

You can see the location of your containers 24/7 without the need for any membership by searching with container, bill of lading, or booking number.

You can trace your shipments through our website.



How can I check local charges?

Local import charges invoices and distributes all customer electronically after vessel arrival. You may proceed with payment after receiving invoices. On the other hand, you should always check end period of free-time and pay if any additional cost occurs. In case of invoices not received, please get contact with qreece@service.hlag.com for local costs.

Additionally, all export-import charges visible from below webpage.

https://www.hapag-lloyd.com/content/dam/website/downloads/detention_demurrage/Greece-Local-Charges.pdf

How can I check the standard free time for each port?

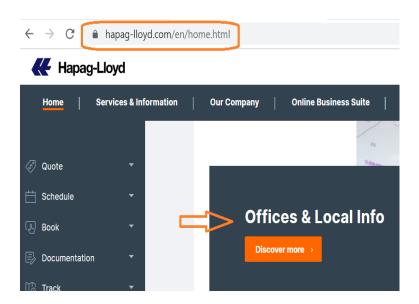
Demurrage & detention tariffs for each country/port can be found on our website.

https://www.hapaq-lloyd.com/en/online-business/quotation/detention-demurrage.html



How can I check contact details for Hapag Lloyd office?

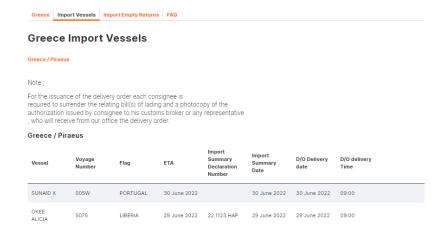
Contact details of worldwide Hapag-Lloyd offices & local information can be found on our website. https://www.hapag-lloyd.com/en/services-information/offices-localinfo.html



How can I follow arrival of import vessels?

You may find below page to find Greece import vessels with delivery order date/time, ETA and import summary declaration number.

https://www.hapag-lloyd.com/en/services-information/offices-localinfo/europe/greece.html#tab=ti-vessel-calls-import-greece





Which documents needed for delivery order?

For the issuance of the delivery order each consignee is required to surrender the relating bill(s) of lading and a photocopy of the authorization issued by consignee to his customs broker or any representative, who will receive from our office the delivery order.

- Endorsed & Stamped Original BL / SWB copy
- Authorization letter (issued by consignee who will receive order)
- Payment of local charges and demurrage cost.

You may contact customer service for any questions.

Where can I obtain my delivery order?

You may collect your delivery order from below offices. Please click to find address details and communication details for Piraeus and Thessaloniki offices.

https://www.hapag-lloyd.com/en/services-information/offices-localinfo/europe/greece.html

Greece 🔚





Where can I find deposit tariff of containers?

Please find deposit costs as below. The cost will be refunded once empty units return to depot.

Please contact with finance department to clear the cost.

Standard Container	Special Container	Reefer Container
EUR 200	EUR 500	EUR 800

Where can I find demurrage and detention tariffs? How can I calculate it?

You may use the calculator to see import d&d charges for all your import shipments that have arrived or will arrive in Region South Europe countries without need to send an email or calling import customer service agents.

https://www.hapag-lloyd.com/en/online-business/quotation/detention-demurrage.html You can directly access the user manual and the calculator by clicking on the following short links that we have prepared for you.

Import D&D User Guide Import D&D Calculator

When you enter the following parameters in order, the amount to be displayed reflects the amount per container.

- Type of container
- Arrival of the vessel
- The calculation of the day or the date of delivery of the empty equipment
- Free time

Please feel free to contact customer service department for any questions.



Where can I return the empty equipment?

All involved parties should always check Hapag Lloyd website <u>just before</u> to return an empty container to depot.

https://www.hapag-lloyd.com/en/services-information/offices-localinfo/europe/greece.html#tab=ti-import

All empty entrance tickets are issued <u>only</u> after containers leave the Terminal and within 2 hours of their exit time.

In case empty units should return into the terminal, it is necessary to:

- Login into PCT system: https://eservices.pct.com.gr/my.policy
- Insert container and booking number to find your ticket
- Add your trucker code to the specific ticket.

In case of a foreign driver who is not registered into Pct system, please provide us with his card number and HL will proceed with the issuance of a ticket

In case the site mentions as a return the cooperating Container Depot, you may return it without any return form.



What information I can find in Import shipment overview?

You may find all necessary information for your shipment by visiting "Import Overview "page.

- Planned routing / ETA of vessel
- Release information
- BL information
- Container details

