Hapag-Lloyd Navigator
Mobile version
Step-by-Step user guide
How to login to HL Navigator in your mobile phone?

Follow the link → https://www.hapag-lloyd.com/en/home.html

Click on → https://www.hapag-lloyd.com/en/online-business.html

Scroll down the list and click on https://www.hapag-lloyd.com/en/landingpage/hapag-lloyd-navigator.html

Enter your individual log-in credentials (same as Online Business): Please read the disclaimer notes at the login page to be aware of the limitations.
Functionality overview

1. **Login icon**: By clicking on this icon you can logout/re-login to the tool

2. **Overview of To-Dos**: Displays a list of outstanding tasks with different priorities

3. **List of shipments**: ‘Booking Ref.’ & ‘Start to End location name’ are selected as default options but more fields can be added.

4. **Search Shipments**: Enter few characters to search for shipment(s)

5. **View details of particular shipment**: Click to see the details of particular shipment.
List of shipments

Default settings: At the time of first login, ‘Booking Ref.’ & ‘Start and End location names’ which are the default selected criteria.

Selection of fields: Click on the + button to open the list of fields that can be displayed in the List of shipments.

- Click on the respective field to select it. Selected fields will be shown in orange colour indicating they have been chosen for displaying. These are also under the ‘Selected Fields’ section.
- Click on the selected field to unselect it (changes to black).
- Once finished with selecting/unselecting fields, click on the + icon to go back to ‘List of shipments.’
- Reset to default: By clicking on this, system puts back ‘Booking Ref.’ & ‘Start to End location names’ as selected fields.
- At the time of next login in the same device, system remembers the previous selection and displays the selected fields in List of Shipments accordingly.
List of shipments

All the **selected fields** would be displayed for each shipment in List of shipments tile.

**Sorting records:** Follow the steps as mentioned to sort shipments based on a particular field in ascending and descending order. To change the selected field, repeat the steps.
Search for Shipments

- Type few characters/numbers to start searching for shipments that contain the text entered.
- Shipments that match are highlighted in orange in List of shipments.
- System also indicates with a particular number that denotes there are shipments that match in other fields.

- Click on + icon to view all shipments with matching text.
- Select the respective field(s) (with a number indicated in orange) by clicking on it, so the particular shipment appears in the List of shipments.
Shipment details

Click on > icon to navigate through the other tiles for the particular shipment.

Shipment details (Routing, next events) for the particular shipment are displayed.

Scroll down to see the complete shipment details.

Click on < to go back to ‘List of shipment’ (or) > to the next tile.
Cargo Details

- **Cargo Details** tile opens up by clicking on > in Shipment details (previous tile)

- **Scroll down** to see the complete list of containers and cargo details.

- Click on < to go back to ‘Shipment details’ (or) > to the next tile
- **Related Documents** tile opens up by clicking on > in Cargo details (previous tile)

- The tile displays information about the documents created for the particular shipment

- **Scroll down** to see the complete list of documents related to the particular shipment.

- Click on < to go back to ‘Cargo details’ (or) > to the next tile
**Additional products**

- **Additional products** tile opens up by clicking on > from Related documents (previous tile)

- This tile displays the list of products that can be purchased for your shipments & their status.

- Click on the info icon to know more about the product.

- Click on < to go back to ‘Related documents’ (or) > to ‘Shipment details’
Return to List of Shipments

Go back to List of Shipments from any tile by clicking on < icon on the top.
To-Dos

- At any point of time, from any tile, click on the ‘To Dos’ to view the outstanding items for all the shipments in general.
- The number highlighted on top of the icon indicates the number of outstanding tasks available in the To-Do list.
- ‘To Do’ list expands displaying each task with priority.
- Click on > icon to close the list.

Filter the list by following the below steps to adjust the tasks that you see in To-Dos:

1. Click on the Filter icon. By default all the tasks and priorities are selected by default.
2. Unselect/select the task and/or priorities.
3. Click on SELECT ALL to select all the tasks/priorities.
Click on ‘Feedback’ to provide feedback at any point of time from any tile.

Click on the particular category to provide feedback. To provide ‘Specific feedback’, make sure you are in the respective screen/feature about which you need to share your feedback & then click on the ‘Feedback’ feature.

Fill in the feedback form and click on Submit.

You may provide feedback as many no. of times as you want.
Logout & Re-login

Click on the Login icon & select Logout to end the session from any tile.

You can login again with valid credentials.
Thank you & we hope you are now ready to use the tool.

Please login to HL Navigator & experience the benefits.