

IGM REQUIREMENT

INIGMCENTRAL@HLAG.COM - Common e-mail ID for Import General Manifestation
[Auto reply message is the confirmation of manifest documents submission]

Please note the following information are adhered for smooth & enable manifestation

- Message subject line should read Master Bill of Lading number.
- MBL To HBL, Ensure for multiple HBL, weight & package should tally with MBL.
- HBL request should be in Excel sheet format [which is available in our auto reply message of common id] duly completed with all required details.
- Any special requests like [Local Ports To ICD Locations / DPD (Direct Port Delivery) / MERCHANT HAULAGE movements / CFS request] any such changes have to be intimated before 72 hours prior of IGM filing and should be sent only to our manifest common ID - INIGMCENTRAL@HLAG.COM
- Shipper Owned Container Import manifest filing with customs should be done by owner of the boxes.
- No HBL request will be considered for SOUTH INDIA IGM, Manifest will be filed as per MBL for locations like CHENNAI / VIZAG / COCHIN / MANGALORE / TUTICORIN and can do console split with customs for House B/L directly at your end.

Information on IGM details with de-stuffing point can be obtained from below mentioned web link:

http://www.hapag-lloyd.com/en/local_info/vessel_calls_india.html