



SI (SR) MANUAL (www.ship.intra.com)

www.ship.intra.com 으로 접속

https://www.ship.intra.com/portal/portalView#/login

Language: English Support

아이디 와 비밀번호 입력후 로그인(Log In) 클릭

Welcome to the NEW
INTTRA Portal

Featuring:

- New eVGM creation & search
- Mobile device support
- Integrated Schedules and Booking
- Supports entire shipment lifecycle
- New Application Dashboards

Existing INTTRA User?

Use your existing INTTRA Login information.

Not an INTTRA User?

Select Register Now to sign up today.

Log In

*User ID

Enter User ID...

Forgot User ID?

Remember My User ID

*Password

Enter Password...

Forgot Password?

Log In ↗

Don't have an INTTRA Account? Register Now

신규 SI 생성을 위해 'Document' 메뉴버튼 클릭

The screenshot displays the INTTRA web application interface. At the top, there is a navigation bar with the INTTRA logo, a home icon, and menu items: Plan, Book, Document, Track, and Analyze. The 'Document' menu is highlighted with a red box, and its dropdown options are: Shipping Instructions (with 'Create New' sub-item highlighted in red and labeled '클릭'), My Shipping Instructions, Templates, Drafts, and Search. Below the navigation bar, there is a banner for 'New INTTRA Portal' and a warning for 'eVGM Pay-As-You Go CUSTOMERS'. A callout box on the right lists the functions of the 'Document' menu items. On the left, there are three resource widgets: 'SHOP INTRTRA', 'Your Opinion Counts', and 'Integration Guides, FAQ's and more..'. At the bottom, there is a summary table for shipping instructions.

Language: English Support Administration TestqaEDIF Shipper

Plan Book Document Track Analyze SHOP INTRTRA

Welcome to the New INTTRA Portal
Visit Shop INTRTRA today to purchase Pay-As-You-Go plan.

REQUIRED: ALL eVGM Pay-As-You Go CUSTOMERS
HERE TO SET UP YOUR PAYMENT METHOD to ensure

Resources

SHOP INTRTRA

Your Opinion Counts
Tell us what you think about our new portal

Integration Guides, FAQ's and more..
Resources

My Shipping Instructions

Shipping Instructions
Create New **클릭**
My Shipping Instructions
Templates
Drafts
Search

- **Create New** 신규 Shipping Instruction 생성
- **My Shipping Instructions** 나의 SI 검색
- **Templates** 이전에 저장했던 회사 템플릿 검색
- **Drafts** 이전에 저장했던 내 SI 드래프트 검색
- **Search** 내 계정 및 회사 계정 SI 검색

	Amended	Cancelled	Pending
	3	0	0
*Confirmed	1	*Declined	*Replaced
	1	0	0

*Includes INTTRA and Non-INTTRA Bookings

필수 정보 (□) 입력

- 1 Create Shipping Instruction
- 2 Review Shipping Instruction
- 3 Shipping Instruction Submitted

Create Shipping Instruction

SI Requestor Company: TESTqaSHIPPER (EDIF)1
Created by: TestqaEDIF Shipper On: 09 Jan 2017 03:11:54 (GMT)

General Details

⬤ = Required Field

This is a consolidation shipment containing both Master and House Bill data.

• Shipper

(802441) TESTqaSHIPPER (EDIF)1
TESTqaSHIPPER (EDIF)1

Address (Printed on B/L)

100 Broadway
SINGAPORE NEW YORK
07054 UNITED STATES

Forwarder

Address (Printed on B/L)

Carrier

• Carrier 선사 선택

• Carrier Booking Number 선사 부킹 넘버 입력

(multiples allowed ex. 371, 425)

- Lookup-My Role 을 클릭하면 내 회사명 입력
- 직접 입력도 가능

• Consignee

Address (Printed on B/L)

Notify Party

Address (Printed on B/L)

References (multiples allowed ex. 371, 425)

Shipper's Reference Number

Forwarder's Reference Number

Transaction Reference Number (ITN)

Purchase Order Number

선명, 항차

Transport

*Vessel Enter Vessel...	Voyage Enter Voyage...	IMO Number Enter IMO Number...
Origin of Goods Enter Location...	Print on B/L as Enter B/L Location Name...	*Move Type 운송조건 Select One
Origin (Place of Carrier Receipt) Enter Location...	Print on B/L as Enter B/L Location Name...	Add Door Delivery Address
*Port of Load POL Enter Location...	Print on B/L as Enter B/L Location Name...	Shipment Type FCL (Full Container Load)
*Port of Discharge POD Enter Location...	Print on B/L as Enter B/L Location Name...	View Customs Regulations
Destination (Place of Delivery) Enter Location... Final Destination	Print on B/L as Enter B/L Location Name...	

Move Type : CY/CY 일 경우
Port,Ramp or CY to Port , Ramp or CY 선택

Print on B/L as : LC 등의 이유로 B/L 상에 표기되
어야 하는 text 를 기입 (Busan port, Korea 등)

동일한 품목의 컨테이너가 여러대일 경우 1) 컨테이너 추가 후 2) 하기에 체크하면 description 란이 container 1 에 하나만 남음

Particulars

I'm shipping only one cargo in this shipment Copy container details from spreadsheet

Container 1	Cargo 1	Cargo Gross Weight & Volume
<p>* Container Number 컨테이너 번호</p> <p>Enter Number...</p> <p>* Container Type 컨테이너 타입</p> <p>Enter Type...</p> <p>Add Reefer Settings</p> <p>Container Net Weight (Excluding Tare)</p> <p>Enter Weight... Kgs</p> <p>Container Tare Weight</p> <p>Enter Weight... Kgs</p> <p>Container Gross Volume</p> <p>Enter Volume... Cbm</p> <p>Container Supplier: Carrier Supplied</p> <p>Wood Declaration: Select One</p> <p>Carrier Seal Number: Enter Number...</p> <p>Shipper Seal Number: Enter Number...</p> <p>Add Container Details</p>	<p>* Package Count/Type (Outermost) 패키지 수량/ 타입</p> <p>Enter Count... Enter Type...</p> <p>Print on B/L as</p> <p>Enter B/L Package Name...</p> <p>HS Code: Enter Code... Q</p> <p>Schedule B Number: Enter Number...</p> <p>* Cargo Description HS CODE 화물 상세내역</p> <p>Enter Cargo Description</p> <p>★ Add to Favorites</p> <p>NCM Code(s): Enter Code(s)...</p> <p>Marks & Numbers: Enter Marks and Numbers</p> <p>★ Add to Favorites</p> <p>Add Hazmat Details Add Cargo Details</p>	<p>* Cargo Gross Weight (Cargo + Packaging) 화물 총중량</p> <p>Enter Weight... Kgs</p> <p>Cargo Gross Volume (Cargo + Packaging)</p> <p>Enter Volume... Cbm</p> <p>Cargo Actions:</p> <p>1 + -</p> <p>Container Actions:</p> <p>1 + -</p>

선사 또는 하주 Seal number

컨테이너 대수 추가

Description 란 화면 확대 가능

운송비(ocean freight) 부담하는 곳 입력

1. Origin: 수출지 2. Destination: 수입지 3. Other locations: 기타

Freight Charges



*Ocean Freight Payable at

Select One

Currency Type

USD United States of America, Dollars

Shipper's Declared Value

Enter Value...

All Charges:

Prepaid

Individual Charges:

*Ocean Freight:

Prepaid

Origin Port Charges(THC):

Select One

Origin Haulage Charges:

Select One

Additional Charges:

Select One

Destination Port Charges(THC):

Select One

Destination Haulage Charges:

Select One

Documentation

Clauses

Age of Vessel

Caribbean Basin Initiative (CBI)

Carrier Reserves the Right to Place Container(s) in Heated Warehouse at a Set Cost

Certification Statements

User Defined Clauses

Enter Clauses...

B/L Place of Issue

Enter Location...

Print on B/L as

Enter B/L Location Name...

Requested Date of Issue

dd-mmm-yyyy



발행하고자 하는 B/L 의 발행 부수 입력
 (ex 운임표기 되지 않은 OBL 일 경우
 Original/ Unfreighted 에 발행 부수 입
 력, 1,2, 3, etc., Copy B/L 발행 부수 입
 력 1,2,3 , etc.,)



B/L Print Instructions (Provided to the Carrier, not printed on Bill of Lading)

- Original : Original B/L
- Non-negotiable: Copy B/L
- Freightd : B/L에 운임 입력
- Unfreighted : B/L 에 운임 미입력

*B/L Type	Freighted	Unfreighted	Other Comments	
	Original:	Enter # Copies...		Enter # Copies...
	Non-Negotiable:	Enter # Copies...		Enter # Copies...
Seaway/Express:	Enter # Copies...	Enter # Copies...		
<input type="radio"/> This is a Standalone House Bill:		House Bill Number:	Enter Number... 기타 내용 입력	



Notification Emails

SI Requestor Emails (used by carriers for SI communication) Enter Emails... (You may specify up to six (6) email addresses separated by commas)	Partner Notification Emails (used only by INTTRA to notify partners) Enter Emails... (You may specify up to six (6) email addresses separated by commas)
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*SI Name

CU2000_20170112072349

드래프트로 저장

템플릿으로 저장 후 나중에 재 사용

작성 완료 후
다음 페이지로

- 1 Create Shipping Instruction
- 2 Review Shipping Instruction
- 3 Shipping Instruction Submitted

Review Shipping Instruction

- i Your Shipping Instruction has **NOT** yet been submitted.
- i This review screen shows the information you entered so that you can correct information if necessary.
 - If the information you entered is correct, please click **Submit**.
 - If the information is incorrect, please click **Make Corrections** to return to the previous page.

[← Make Corrections](#)

입력내용 최종 확인 후 수정이 필요한 경우
[← Make Corrections](#) 이용하여 뒤로 이동 및 수정

작성 내용 확인 후 이상이 없을 경우
[Submit Booking](#) > 클릭하여 최종 전송

[Submit SI](#) →

⚠ 2 Warnings

- VGM Advisory:** VGM information entered as free text in the Shipping Instruction will not be considered by the Ocean Carriers as a certified provision method.
- NOTICE:** As a precaution, INTRTRA checks your Booking Number against existing Booking records in our system, and your Booking Number was not found. **IF YOUR BOOKING NUMBER IS CORRECT, PLEASE PROCEED TO SUBMIT YOUR TRANSACTION.**

[Printer-Friendly](#)

SI Name: CU2000_20170112074601
 Product Channel: Web



문의처

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The logo for INTRA, featuring a small orange circle above the letter 'I', followed by the word 'INTRA' in a bold, blue, sans-serif font.