

SERVICE ORDER FORM

To:

 Mitsui-Soko (Singapore) Pte Ltd No.2 Pioneer Sector Lane Singapore 628321 Records Management Division TEL: 6227 6935 FAX: 6227 6936	HAPAG LLOYD PTE LTD 200 CANTONMENT ROAD #08-02 SOUTHPOINT Singapore 089763 Tel: 6228 5830 Fax: 6223 2182	Customer Code: H007

ORDER FOR ☐ SAME DAY ☒ NEXT DAY ☐ PREFERRED DATE _____ AM PM

	Quantity
☐ DELIVERY of new empty cartons	
☒ COLLECTION of newly packed cartons	25
☐ RETRIEVAL of carton from Mitsui-Soko	
☐ RETURN of retrieved cartons	
☐ OTHER SERVICE (e.g.) Permanent / Destruction / Seals	

DETAILS OF REQUIRED CARTONS

S/N	Department	Carton No.	Destruction Date	S/N	Department	Carton No.	Destruction Date
1.	IMPORT	IMP 1/22	2032	11.	EXPORT	EX 1/23	8 CTNS
2.		IMP 2/22	2032	12.		↓	
3.		IMP 1/23	2033	13.		EX 8/23	2032
4.		IMP 2/23	2033	14.		EX 1/24	
5.		IMP 1/24	2034	15.		↓	6 CTNS
6.	EXPORT	EX 5/22	6 CTNS	16.		EX 6/24	2034
7.		↓		17.			
8.		EX 10/22	2032	18.			
9.				19.			
10.				20.			

DELIVERY INSTRUCTIONS:

Requestor Name (Block Letters): <u>TAN BEE LAN</u>	Requestor Dept.: <u>CUSTOMER SERVICE</u>
Delivery/Collection Address: _____	
Tel No.: <u>62285830</u>	Fax No.: _____
E-mail: <u>tanbl@hlag.com</u>	
Authorised By (Name): _____	Signature & Co. Stamp: _____
Date: <u>12 MAR 2025</u>	

Mitsui-Soko's Acknowledgement of this fax

To: _____	☐ Verified authorise name & signatory
JOB NO: _____	
Customer Care Officer: _____	Date/ Time: _____

