

■ **Singapore Inter Asia Documentation Cut-off
Implementation of Late Shipping Instruction Fee**

August 16, 2012

Dear Customer,

In order to ensure accurate manifesting and identification of cargo on board our vessels, receipt of shipping instructions prior to the eta of the vessel is crucial.

Effective September 1, 2012 Hapag-Lloyd will introduce a consistent documentation cut off for Inter Asia Shipments.

Inter Asia Shipments being defined as any destination where a customs filing is required but excludes those 24 hours customs filing prior to vessel eta.

The documentation cut off will be set at up to 10 working hours prior to the arrival of the vessel in port.

Effective October 1, 2012 a late shipping instruction fee (LSI) will be introduced to offset the additional resources required for processing of late documentation.

This fee of S\$50/set will be applicable to all shipping instructions received after the advertised documentation cut off.

We thank you in advance for your support in ensuring the timely submission of your documentation as we work to provide you with timely and accurate documentation for your shipment.

For further information please contact your local Hapag-Lloyd sales representative.

Kind regards,

Hapag-Lloyd Pte Ltd (Singapore Division)
as agent of Hapag-Lloyd AG