

MAR 22, 2023

## Taiwan - Manual Booking Amendment fee (BOO)

In October 2022, we shared the good news: from December 1, 2022, we will be managing all booking amendments online. We will still accept booking amendment requested via other e-Channels like INTTRA/EDI/[Web](#).

Please keep in mind that once you place your request, you will not have to send emails or make follow-up calls. Effective from May 1, 2023, a service fee will be charged for bookings that require manual booking amendment for export shipments from Taiwan. This fee will be applied for requests covering weight change, number of containers, container types and additional changes after the first booking confirmation has been released.

The quantum of BOO fee is as follows:

Manual Processing Fee (BOO): TWD 500 per shipment  
(Applicable for Taiwan export shipments)

親愛的客戶您好，

我們已從2022/12/1 開始在線上管理您的所有訂倉修改。但仍將接受通過其他e化管道(如INTTRA/EDI/WEB)提交的修改訂倉申請。請您留意，您無需提交申請後發送電子郵件或致電確認。

自2023/5/1起，若需我們手動(意即透過非e化管道)為您更改台灣出口的訂倉，將收取服務費。該費用將適用於在第一次訂倉確認後，涉及重量/櫃數/櫃型/船名/路徑和其他類型的更改申請。

BOO費用金額為:

TWD 500 每筆訂倉(需外稅)

For more information, please contact us at [taiwan@service.hlag.com](mailto:taiwan@service.hlag.com).